| Title / Duration / Visa                   | Partner / Location   |
|---|--|
| Quality training expert, Morogoro, United |  |
| Republic of Tanzania                      | Women Power -project with The Evangelical Lutheran Church in Tanzania, Morogoro              |
|   | Diocese engages vulnerable women previously engaged in sex work and builds their             |
| 3 months (Feb-May or Aug-Nov)             | capacity in various fields including health, income generation, and life skills. Women       |
|   | Power project is financed by Finnish congregations.  |
| 90 days Business visa                     | Inclusive Community Resilience with Tanganyika Christian Refugee Center (TCRS) runs a        |
|   | project aiming at increased climate resilience in Tanzanian rural communities facing the     |
|   | negative effects of climate change. Project is operated in three districts in Tanzania, but  |
| Felm tutor / Partner tutor: Hanna Londo   | this position supports especially Morogoro field office. Project is financed with support of |
|   | the Ministry of Foreign Affairs of Finland. For more information about TCRS see:             |
|   | http://www.tcrs.or.tz/   |
|   |  |
|   | Both projects organize wide array of trainings and capacity building events. Felm is         |
|   | seeking candidates for a volunteer position related to supporting our partners in            |
|   | developing impactful training concepts and material.   |
|   |  |

| Objective and duties of Volunteer   | Short description of the tasks   |
|---|--|
| Supporting Morogoro diocese and TCRS Morogoro field office to further develop training related aspects and increase the impact of capacity building performed under the two projects. | Depending on the interest and capacities of the volunteer work<br>can include below aspects. All the work is performed in close<br>cooperation with either of the two partners and with support<br>from Felm Tanzania team<br>- streamlining curriculas within each project context  |
| Specific objectives tailored depending on the interest and capacities of the volunteer.   | <ul> <li>developing contextualized training material using<br/>traditional and innovative platforms</li> <li>ensuring considerations for people living with<br/>disabilities</li> <li>developing capacity assessments and tailored training</li> <li>developing feedback systems</li> <li>training on facilitation skills</li> </ul> |

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### **Competence / Qualifications / Language requirements:**

- 1. Meet the requirements of the Felm Volunteer program
- 2. Skills and competence in living in a different culture and work context
- 3. Education/work experience:
  - Relevant education, in the minimum bachelor level
  - Previous experience in capacity building and training
  - Work experience in East Africa, particularly Tanzania, is highly appreciated
- 4. Minimum language requirement: English and fluent Swahili is a plus

### Benefits and commitments: (please do not change or remove the text)

#### Felm country office

- Providing the tasks, materials and instructions for the Volunteer before volunteer period
- Felm will cover in-country expenses related to the volunteer task, such as work-related travel, sim-card and computer if necessary at work, etc.
- Advising the applicant with visa-procedures and providing Volunteer with visa invitation letter, and cover the costs if Volunteer needs extension of visa
- Providing a personal tutor and a draft program for the Volunteer period (incl. tutor discussions, starters session, mid-term discussion and evaluation session)
- Accommodation (furnished apartment or bedroom with shared kitchen and toilet)
- Introducing the Volunteer to Felm's partners work in the project areas

## Felm Helsinki office

- Recruiting a suitable Felm Volunteer
- Providing the tasks, materials and instructions for the Volunteer
- Orientation session
- Feedback session
- Travel insurance
- Criminal records extract for volunteering if tasks include working with children

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Small reimbursement of expenses

#### **Felm Volunteer**

- Following the FELM Volunteer agreement and its guidelines
- Following the Code of Conduct and Safety Instructions of LWF and tutor's instructions in destination
- Purchasing his/her own travel tickets from Finland to the country of placement and visa
- Obtaining a health certificate before departure
- Taking care of all personal expenses and arrangements other than mentioned above (Volunteers are responsible for their own international airfare, first visa, baggage insurance, not work related travel, food, laundry and other personal expenses)
- Commitment to provide feedback
- Commitment to take part in parish visits after returning to Finland (organizing by Felm)

Lähde liikkeelle –course is a prerequisite for applying to Felm Volunteer tasks. Full-time students attending the Felm Volunteer program are eligible for trainee status.