

<p><b>Title / Duration / Visa</b> Special Education Assistant Teacher</p> <p><b>Felm tutor / Partner tutor:</b>  Kai Ojala</p>	<p><b>Partner / Location</b>  Felm / Addis Abeba, Ethiopia</p>
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<p><b>Objective and duties of Volunteer</b> The volunteer Special Education Assistant Teacher with accompany Ojala family's 11-year-old daughter to her local English speaking school and hobbies in Addis Ababa, support her in the school in English language and otherwise as needed. He /she will also support her in her Finnish language home work. At times he/she may be asked to accompany the child for play visits or when parents are needed elsewhere.</p>	<p><b>Short description of the tasks</b></p> <ul style="list-style-type: none"> <li>- accompany the child to her school</li> <li>- assist her during the school day</li> <li>- help to develop the child's Finnish language curricula and teach her Finnish</li> <li>- accompany and assist the child in her hobbies</li> <li>- assist in evaluating local school options</li> <li>- if needed, find and introduce new hobbies to the child</li> <li>- assist child in new environments</li> </ul>
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<p><b>Competence / Qualifications / Language requirements:</b></p> <p>Special education teacher / teacher /school assistant with experience or strong interest in children with special needs / person with equivalent qualifications or experience. Skills in sports and music are an asset. The child has developmental delay.</p> <p>Language requirement: Finnish, English</p>
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<p><b>Benefits and commitments:</b> (please do not change or remove the text)</p> <p><b>Felm country office</b></p>
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- Providing the tasks, materials and instructions for the Volunteer before volunteer period
- Felm will cover in-country expenses related to the volunteer task, such as work-related travel, sim-card and computer if necessary at work, etc.
- Advising the applicant with visa-procedures and providing Volunteer with visa invitation letter, and cover the costs if Volunteer needs extension of visa
- Providing a personal tutor and a draft program for the Volunteer period (incl. tutor discussions, starters session, mid-term discussion and evaluation session)
- Accommodation (furnished apartment or bedroom with shared kitchen and toilet)
- Introducing the Volunteer to Felm's partners work in the project areas

**Felm Helsinki office**

- Recruiting a suitable Felm Volunteer
- Providing the tasks, materials and instructions for the Volunteer
- Orientation session
- Feedback session
- Travel insurance
- Criminal records extract for volunteering if tasks include working with children
- Small reimbursement of expenses

**Felm Volunteer**

- Following the FELM Volunteer agreement and its guidelines
- Following the Code of Conduct and Safety Instructions of LWF and tutor's instructions in destination
- Purchasing his/her own travel tickets from Finland to the country of placement and visa
- Obtaining a health certificate before departure
- Taking care of all personal expenses and arrangements other than mentioned above (Volunteers are responsible for their own international airfare, first visa, baggage insurance, not work related travel, food, laundry and other personal expenses)
- Commitment to provide feedback
- Commitment to take part in parish visits after returning to Finland (organizing by Felm)

Lähde liikkeelle –course is a prerequisite for applying to Felm Volunteer tasks.  
Full-time students attending the Felm Volunteer program are eligible for trainee status.