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| <p>Title / Duration / Visa Communication Officer Between 6 and 9 months starting January 2020 Visa required for Chad</p> <p>Felm tutor / Partner tutor: From LWF:</p> <ul style="list-style-type: none"> ▪ Kasongo Mutshaila, LWF Chad Country Representative ▪ Susan Muis Regional Programme Coordinator, LWF Geneva | <p>Partner / Location Lutheran World Federation – Chad Program- based in N'Djamena the capital but with visits to the project location in the East and South of Chad.</p> |
| <p>Objective and duties of Felm Volunteer Employ required tools to promote LWF Chad activities and strengthen its image among key stake holders.</p> | <p>Short description of the tasks Strengthen and maintain formal communications with existing donors, partners, related UN systems, NGOs, government agencies. Update and manage LWF Chad website content Capacity building of national staff in communications</p> |
| <p>Competence / Qualifications / Language requirements: Fluently in both English and French Experience in building/maintaining websites Excellent writing abilities Willingness to train local staff</p> | |
| <p>Benefits and commitments: Felm and partner ELCT</p> <ul style="list-style-type: none"> ▪ Providing the tasks, materials and instructions for the FELM Volunteer | |



- Advising the applicant with visa-procedures and providing FELM Volunteer with visa invitation letter
- Providing a personal tutor and a draft program for the FELM Volunteer period (incl. tutor discussions, starters session, mid-term discussion and evaluation session)
- Transportation (joined vehicle use...)
- Accommodation (furnished apartment)
- Introducing the FELM Volunteer to LWF's partners work in the project areas

- **Felm Helsinki offices**
- Recruiting a suitable FELM Volunteer
- Orientation session
- Feedback session

- **Felm Volunteer**
- Following the FELM Volunteer agreement and its guidelines
- Following the tutor's instructions
- Taking care of all personal expenses and arrangements other than mentioned above (Volunteers are responsible for their own international airfare, visa, travel insurance, local travel not related to FELM Volunteer tasks and spending money)
- Commitment to provide feedback
- Commitment to take part in parish visits after returning to Finland

Lähde liikkeelle or Lähetyksen esikoulutus –course is a prerequisite for applying to Felm Volunteer tasks.

Full-time students attending the Felm Volunteer program are eligible for trainee status.