

Title / Duration / Visa	Partner / Location
<p>Felm Volunteer Cambodia Disability Inclusion</p> <p><b>4-6 months, Jan-Jun 2021 Ordinary Visa (E-class visa)</b></p> <p><b>Felm tutor /Emma Holmström</b></p> <p><b>Partner tutor: Epic Arts /MRO/ First step</b></p>	<p>The volunteer will work closely with Felm's Cambodian development partners as adviser for Epic Arts, First Step Cambodia (FSC), Mlup Russey (MRO) and also tutor to International Cooperation Cambodia (ICC), Church World Service (CWS). The volunteer will organize some training to the Lutheran Church in Cambodia, Continuing Learning Organization (CLO) and Chab Dai Coalition.</p> <p>The volunteer will be based in Phnom Penh, with travel to provinces including countryside.</p>

Objective and duties of FELM Volunteer	Short description of the tasks
<p>Work together with Felm staff and Cambodian partners to improve disability inclusion in Felm supported work in Cambodia.</p> <p>Build capacity of selected partners (Epic Arts, MRO and FSC) to work with children with disabilities and special needs.</p> <p>Work with Felm partners to raise awareness and knowledge about disabilities and special needs of disabled people.</p> <p>Help Partners to understand and respond to Felm planning and reporting requirements on Disability Inclusion.</p>	<p><b>Adviser:</b> Work with Partners' staff to help build their capacity through more technical support at the implementation level</p> <ul style="list-style-type: none"> <li>– Epic Arts: Supporting teachers working with children with special needs; give them tools to train and rehabilitate children with disabilities.</li> <li>– MRO: Supporting Social workers working with families and services to see the special needs of children with different disabilities; give them tools to engage children with disabilities and to raise the awareness of families on disability issues.</li> <li>– FSC: Support trainers that also boys with disabilities who are affected by abuse are supported and enabled to reach their potential.</li> </ul>

- **Enabler:** Help Epic Arts, MRO and FSC to continue to develop together Disability audit toolkit-implement
- to share their knowledge among all partners.

**Tutor:** ICC, CWS

- Field visits to observe Partners' work on the field and to learn about the context of that work. Debrief with observations of issues relevant to disability inclusion and provide practical recommendations to improve inclusion.

**Trainer:** LCC, CLO, Chab Dai

- Conduct training to staff members and other key people on disability inclusion. Training should cover at least practical questions such as: - What is disability? What are different types of disabilities, including nonvisible and mental disabilities? What challenges do people with different disabilities face? Technical advice: How can the organization remove barriers from people with disabilities to be included in Felm supported projects
- Help, if needed, Partners to create training about disability that can be used with beneficiaries and duty bearers at community level (with material such as power points etc). (This can be made underway the training above.)
- Work with those partners who are not yet working actively with people with disabilities to:
  - Strengthen understanding of Felm requirements on disability inclusion as a cross-cutting issue in project planning, implementation and reporting.

- Create a disability program with management to the Partner: What concrete action does the partner do during next year to improve people with disabilities be welcome to Partners work. (This can be made underway the training above.)

**Competence / Qualifications / Language requirements:**

- Meet the requirements of the Felm Volunteer program
- Relevant qualification/professional background in special education, occupational therapy, leader or social counselor for persons with learning disabilities (erityisopettaja, toimintaterapeutti, kehitysvammaisten ohjaaja tai sosiaaliohjaaja/sosionomi, jolla on erikoistuminen vammaistyöhön)
- Few years work experience and experience working with children with disabilities is necessary
- A lot of flexibility for the changing conditions, tasks and situations
- Strong spoken and written English
- Must present an extract from the criminal record ([Rikosrekisteriote](#)).
- [A laptop with MS Office is needed for the work](#)

Health considerations: Please note that this assignment would require travel to the Cambodian countryside, and would take place during the hot season. Phnom Penh has very high levels of air-pollution.

**Benefits and commitments:**

**Felm country office**

- Providing the tasks, materials and instructions for the Volunteer before volunteer period
- Felm will cover in-country expenses related to the volunteer task, such as work-related travel, sim-card and computer if necessary at work, etc.

- Advising the applicant with visa-procedures and providing Volunteer with visa invitation letter, and cover the costs if Volunteer needs extension of visa
- Providing a personal tutor and a draft program for the Volunteer period (incl. tutor discussions, starters session, mid-term discussion and evaluation session)
- Accommodation (furnished apartment or bedroom with shared kitchen and toilet)
- Introducing the Volunteer to Felm's partners work in the project areas

**Felm Helsinki office**

- Recruiting a suitable Felm Volunteer
- Providing the tasks, materials and instructions for the Volunteer
- Orientation session
- Feedback session
- Travel insurance
- Criminal records extract for volunteering if tasks include working with children
- Small reimbursement of expenses

**Felm Volunteer**

- Following the FELM Volunteer agreement and its guidelines
- Following the Code of Conduct and Safety Instructions of LWF and tutor's instructions in destination
- Purchasing his/her own travel tickets from Finland to the country of placement and visa
- Obtaining a health certificate before departure
- Taking care of all personal expenses and arrangements other than mentioned above (Volunteers are responsible for their own international airfare, first visa, baggage insurance, not work related travel, food, laundry and other personal expenses)
- Commitment to provide feedback
- Commitment to take part in parish visits after returning to Finland (organizing by Felm)



Lähde liikkeelle or Min Mission –course is a prerequisite for applying to FELM Volunteer tasks.