

## FELM VOLUNTEER POSITION

<p><b>Title / Duration / Visa</b></p> <p><b>IELB Felm Volunteer 2021 Teacher-advisor in theology</b></p> <p><b>3 months</b> (2<sup>nd</sup> half of the year)</p> <p><b>FELM tutor:</b> Arja Koskinen, Regional Director <b>Partner tutor:</b> Head of the Secretariat of Education</p>	<p><b>Partner / Location</b></p> <p><b>Iglesia Evangélica Luterana Boliviana (IELB) / La Paz</b> The Bolivian Evangelical Lutheran Church (Iglesia Evangélica Luterana Boliviana, IELB) is the second largest Lutheran church in Latin America. It is a church of indigenous peoples, mostly Aymaras and Quechuas, and has approximately 17.000 members. Felm has been working with IELB since about 20 years, implementing both church and development projects. Among other themes, Felm is supporting theological studies for pastors, evangelists and leaders of the congregations in different levels, carried out both in La Paz and in various communities. The volunteer work is located in La Paz with possible teaching sessions in some of the congregations.</p>
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<p><b>Objective and duties of Felm Volunteer</b></p> <ul style="list-style-type: none"> <li>- teaching and curriculum development in the theological studies organized by IELB</li> <li>- building the capacity of pastors and church leaders through training workshops, accompaniment and individual support</li> </ul>	<p><b>Short description of the tasks</b></p> <ul style="list-style-type: none"> <li>- plan and facilitate teaching workshops and seminars in theological studies of IELB</li> <li>- participate in planning of a curriculum in theological studies in different levels</li> <li>- assist in developing teaching materials for theological studies</li> </ul>
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<p><b>Competence / Qualifications / Language requirements:</b></p> <ul style="list-style-type: none"> <li>- meet the requirements of the Felm Volunteer program</li> <li>- degree (or advanced studies) in Theology</li> <li>- minimum language requirement: good knowledge of Spanish</li> <li>- task requires independent working skills and ability to work mostly with partner, Felm's advisor lives in different country</li> </ul>
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## **Benefits and commitments:**

### **Felm country office**

- Providing the tasks, materials and instructions for the Volunteer before volunteer period
- Felm will cover in-country expenses related to the volunteer task, such as work-related travel, sim-card and computer if necessary at work, etc.
- Advising the applicant with visa-procedures and providing Volunteer with visa invitation letter, and cover the costs if Volunteer needs extension of visa
- Providing a personal tutor and a draft program for the Volunteer period (incl. tutor discussions, starters session, mid-term discussion and evaluation session)
- Accommodation (furnished apartment or bedroom with shared kitchen and toilet)
- Introducing the Volunteer to Felm's partners work in the project areas

### **Felm Helsinki office**

- Recruiting a suitable Felm Volunteer
- Providing the tasks, materials and instructions for the Volunteer
- Orientation session
- Feedback session
- Travel insurance
- Criminal records extract for volunteering if tasks include working with children
- Small reimbursement of expenses

### **Felm Volunteer**

- Following the FELM Volunteer agreement and its guidelines
- Following the Code of Conduct and Safety Instructions of LWF and tutor's instructions in destination
- Purchasing his/her own travel tickets from Finland to the country of placement and visa
- Obtaining a health certificate before departure
- Taking care of all personal expenses and arrangements other than mentioned above (Volunteers are responsible for their own international airfare, first visa, baggage insurance, not work related travel, food, laundry and other personal expenses)

- Commitment to provide feedback
- Commitment to take part in parish visits after returning to Finland (organizing by Felm)

Lähde liikkeelle or Min Mission –course is a prerequisite for applying to Felm Volunteer tasks.  
Full-time students attending the Felm Volunteer program are eligible for trainee status.