

## FELM VOLUNTEER POSITION

<p><b>Title / Duration / Visa</b></p> <p><b>ELVD Diocesan Volunteer 2020</b></p> <p>- Person with the skill to create/update web-pages of the ELVD. That means the technical side of the work, and also advising the diocesan staff to do the updates</p> <p><b>1 x 3 months</b> -BUSINESS VISA</p> <p>Between February-May</p> <p><b>FELM tutor:</b> Rev. Olavi Heino <b>Partner tutor:</b> General Secretary of ELVD, Mr. Rogath Mollel</p>	<p><b>Partner / Location</b></p> <p><a href="https://elctelvd.wordpress.com/">https://elctelvd.wordpress.com/</a></p> <p><b>ELVD -ELCT, Mwanza, Tanzania</b></p> <p>The East of Lake Victoria Diocese (ELVD) is one of the 26 Dioceses of the Evangelical Lutheran Church in Tanzania (ELCT)</p>
<p><b>Objective and duties of Felm Volunteer</b></p> <ul style="list-style-type: none"> <li>- To re-develop the web-pages of the diocese</li> <li>- Train the local staff do maintain the pages and to do updates</li> </ul>	<p><b>Short description of the tasks</b></p> <ul style="list-style-type: none"> <li>-building the capacity of the ELVD partner</li> <li>-creating the web-pages which the local staff can easily keep updated</li> <li>-assisting with other duties depending on ones interests and skills</li> </ul>

**Competence / Qualifications / Language requirements:**

- meet the requirements of the FELM Volunteer program
- a FELM Volunteer with technical skills for developing web-pages and teaching local staff how to maintain them
- minimum language requirement: good written and spoken English
- beneficial/preferred: knowledge of Kiswahili

**Benefits and commitments:****FELM and partner ELVD**

- providing the tasks, materials and instructions for the FELM Volunteer
- advising the applicant with visa-procedures and providing FELM Volunteer visa-invitation letter
- providing a personal tutor and a draft program for the FELM Volunteer period (incl. tutor discussions: starters session, mid-term discussion and evaluation session)
- transportation: Mwanza airport - agreed lodgings –Mwanza airport + transportation related to FELM Volunteer tasks
- accommodation at ELVD-Imani Guesthouse with a western toilet, bathroom, water and electricity
- introducing the FELM Volunteer to FELM's / partners other work at the area

**FELM Helsinki offices**

- partner and objective based needs assessment in recruiting a suitable FELM Volunteer (applicants hold a certificate of FELM's education)
- orientation session
- feedback session

**FELM Volunteer**

- following the FELM Volunteer agreement and it's guidelines
- following the tutors instructions
- taking care of all personal expenses and arrangements other than mentioned above (Volunteers are responsible for their own international airfare, visa, travel insurance, local travel not related to FELM Volunteer tasks and spending money)
- commitment to provide feedback
- commitment to take part in parish visits after returning to Finland

Lähde liikkeelle or Lähetyksen esikoulutus –course is a prerequisite for applying to Felm Volunteer tasks.

Full-time students attending the Felm Volunteer program are eligible for trainee status.