

<p>Title / Duration / Visa</p> <p>Archivists volunteer/ 3 months/ no visa needed</p> <p>Felm tutor: Vaula Veirala, Felm Jaakko Nuutila, Felm</p> <p>Location Felm office, Dakar, Senegal</p>	<p>Partner (https://felm.suomenlahetysseura.fi/tyomme/afrikka/senegal/)</p> <p>The Lutheran Church of Senegal (ELS) received an official status from the state of Senegal in 1987. The Church has approximately 7 500 members and 13 parishes situated in the middle and north of the country. The objective of Felm's work is to strengthen the autonomy of the church and particularly its parishes as well as strengthening the principles of good governance.</p> <p>Felm partners with ELS in developing and strengthening the church's work with diaconia, children and youth. Furthermore, Felm enhances the strengthening of mother tongue education through pre-school and adult literacy work. The education of children and youth on the risk of marginalisation is supported, especially ensuring that children with disabilities have access to education. ELS actively promotes the skills training of young women in order to increase their livelihood. Moreover, Felm partners with ELS through a food security programme in the region of Foundiougne by promoting better livelihood, access to health services, strengthening the role of agriculture and environmental protection.</p> <p>Senegal is located at the westernmost point of the African continent. The country lies at an ecological boundary where semiarid grassland, oceanfront, and tropical rainforest converge; this diverse environment has endowed Senegal with a wide variety of plant and animal life.</p>
<p>Objective and duties of FELM Volunteer</p> <ul style="list-style-type: none"> - For over a duration of 40 years, Felm has had work in Senegal. The Felm archives capturing the broad history of the work, will be moved from Mbour to Dakar. - The duty of the volunteer is to assist the regional director review and reorganize the archives and files in Felm office in Dakar, Senegal 	<p>Short description of the tasks</p> <ul style="list-style-type: none"> - To go through archives and files in Senegal. Felm has one room full of old files that should be reorganized. - Scanning and organising the files according to instructions

Competence / Qualifications / Language requirements:

- meet the requirements of the Felm Volunteer program
- skills and competence in living in a different culture and work context
- education/work experience: working with files and archives an asset
- minimum language requirement: French, English

Benefits and commitments: Felm

- providing the tasks, materials, travel insurance and instructions for the Felm Volunteer
- providing a personal tutor and a draft program for the Felm Volunteer period (incl. tutor discussions: starters session, mid-term discussion and evaluation session)
- transportation: Blaise Diagne International Airport – Dakar – B. D. International Airport + transportation related to FELM Volunteer tasks
- accommodation: Dakar Guest room
- introducing the Felm Volunteer to Felm's / partners other work at the area

Felm Helsinki offices

- partner and objective based needs assessment in recruiting a suitable FELM Volunteer (applicants hold a certificate of Felm's education)
- orientation session
- feedback session

Felm Volunteer

- following the Felm Volunteer agreement, safety instructions and Act Alliance Code of Conduct
- following the tutors' instructions
- taking care of all personal expenses and arrangements other than mentioned above (Volunteers are responsible for their own international airfare, visa, local travel not related to Felm Volunteer tasks and spending money)
- commitment to provide feedback
- commitment to take part in parish visits after returning to Finland

Lähde liikkeelle –course is a prerequisite for applying to FELM Volunteer tasks.

Full-time students attending the Felm Volunteer program are eligible for trainee status.