

## Title / Duration / Visa

#### **Felm Center Felm Volunteer 2019**

2 x 3 months during Jan-Dec

### Felm tutor / Partner tutor:

Felm regional staff member

### **Partner / Location**

Volunteer will be based on Felm center in the heart of Jerusalem, in Israel. Felm center is owned by Felm. The center provides facilities and many other kinds of activities for local organizations and children.

## **Objective and duties of Felm Volunteer**

- Assisting duties of daily work in Felm center.
- Objective is to strengthen Felm centers human resource capacity in every day duties and in organization of events;

### **Short description of the tasks**

- -Small renovation, hosting quests, daily practical duties, cooking etc. (possible also to tailor made duties based on the skills and background of volunteer)
- -Participation on activities organized in Felm center;

# **Competence / Qualifications / Language requirements:**

- Basic level English skills;
- Ability to work independently;
- Flexibility
- Motivation to learn more about Felm work in the region;
- Good sense of humor;
- Child friendly attitude;
- Ability to work in multicultural environment
- Culture and religious sensitivity;
- Cooking/renovation skills;



### **Benefits and commitments: Felm**

- providing the tasks, materials and instructions for the Felm Volunteer
- advising the applicant with visa-procedures and providing Felm Volunteer visa-invitation letter
- providing a personal tutor and a draft program for the Felm Volunteer period (incl. tutor discussions: starters session, mid-term discussion and evaluation session)
- -transportation Tel Aviv Ben Gurion airport agreed lodgings Tel Aviv airport (Felm Volunteer arrives independently to and from the center using a shared sherut –taxi / costs are covered by the center)
- accommodation at Felm center (room, in the hall toilet, bathroom, kitchen facilities, water and electricity

#### **Felm Helsinki offices**

- -partner and objective based needs assessment in recruiting a suitable Felm Volunteer (applicants hold a certificate of Felm's education)
- -providing daily food allowance
- -orientation session and feedback session

#### **Felm Volunteer**

- -following the Felm Volunteer agreement and it's guidelines
- -following the tutors instructions
- -taking care of all personal expenses and arrangements other than mentioned above (Volunteers are responsible for their own international airfare, visa, travel insurance, local travel not related to Felm Volunteer tasks and spending money)
- -commitment to provide feedback to regional and Helsinki Felm offices
- -commitment to take part in 2-3 parish visits after returning to Finland

Lähde liikkeelle or Min Mission –course is a prerequisite for applying to Felm Volunteer tasks.

Full-time students attending the Felm Volunteer program are eligible for trainee status.