

<p>Title / Duration / Visa</p> <p>Felm Volunteer 2018 Project Assistant (combined with 3 months volunteer/intern period in Helsinki main office)</p> <p>3 + 3 months Helsinki Sept-Nov, Middle East Dec-Feb</p> <p>Felm tutor: Janetta Vettenranta / church cooperation manager</p>	<p>Partner / Location</p> <p>Volunteer will be based in Felm center in the heart of Jerusalem, in Israel. Work will be done in center and from center in Israel and Palestine area. Volunteer will do cooperation with local stakeholders and Felm partner organizations.</p>
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<p>Objective and duties of Felm Volunteer</p> <ul style="list-style-type: none"> - To strengthen capacity to regional coordination and planning; - To conduct analysis of chosen themes; - To provide substance knowledge of chosen theme which can be used to improve some areas of Felm regional activities (child protection, social work, psychosocial support, education, religious dialog, peace education); 	<p>Short description of the tasks</p> <ul style="list-style-type: none"> - Volunteer will be responsible of conduct or produce analysis and background papers of relevant thematic areas and assist in project management of Felm work in the area.
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<p>Competence / Qualifications / Language requirements:</p> <ul style="list-style-type: none"> - Basic level of English; - Ability to work independently; - Interest of project management; - Flexibility and positive attitude; - Motivation to learn and develop Felm work in the region; - Ability to work in multicultural environment - Culture and religious sensitivity; - Bachelor or master level of education in relevant field of study (social sciences, development studies, theology, diakonia, political science etc.)

Benefits and commitments: Felm

- providing the tasks, materials and instructions for the Felm Volunteer
- advising the applicant with visa-procedures and providing Felm Volunteer visa-invitation letter
- providing a personal tutor and a draft program for the Felm Volunteer period (incl. tutor discussions: starters session, mid-term discussion and evaluation session)
- accommodation at Felm center (room, in the hall toilet, bathroom, kitchen facilities, water and electricity)

Felm Helsinki offices

- partner and objective based needs assessment in recruiting a suitable Felm Volunteer (applicants hold a certificate of Felm's education)
- providing daily food allowance
- orientation session and feedback session
- Support and guidance in substance issues

Felm Volunteer

- following the Felm Volunteer agreement and it's guidelines
- following the tutors instructions
- taking care of all personal expenses and arrangements other than mentioned above (Volunteers are responsible for their own international airfare, visa, travel insurance, local travel not related to Felm Volunteer tasks and spending money)
- commitment to provide feedback to Felm regional office and Helsinki headquarters
- commitment to take part in 2-3 parish visits after returning to Finland

Lähde liikkeelle or Lähetyksen esikoulutus –course is a prerequisite for applying to Felm Volunteer tasks.

Full-time students attending the Felm Volunteer program are eligible for trainee status.